

nana + livy

Production Assistant (Artisan Soapmaker)

Nana + Livy is an artisan brand that specializes in making handcrafted food-based bath and body products. We are Handmade, Green, Vegan, Cruelty-free, and Minimalistic. Since our launch in 2017, our company is growing fast, and now has over 50 independent stockists across North America and distributors in Asia. From production to packaging, we hand-make everything in-house.

We are seeking a Production Assistant to join our growing team.

Salary: \$16/hour to start

Job type: Part-time (10 to 20 hours/week), permanent.

Job location: Our studio in North Burnaby (residential setting)

Qualifications:

- Highly motivated, reliable, meticulous, and can thrive in a fast-paced work environment.
- Has a knack and passion for producing/packaging artisan products by hands.
- No previous experience needed but knowledge in soapmaking/baking/similar artisan trades is an asset.
- Ability to multitask and move efficiently between different responsibilities.
- Ability to work with minimal supervision.
- Does not mind repetitive work.
- Has basic math and measuring skills.
- Ability to lift up to 50 pounds (optional).

Responsibilities:

- To make and package artisan soaps, and other bath and body products by hands.
- To ensure every product meets quality requirement and reflects well on the standards of our brand.
- To ensure the workstation is restocked and cleaned as needed.
- To keep records of the inventory and production levels.
- To assist in packing orders.

How to apply:

If you are interested in exploring this career opportunity, please send your CV and resume to careers@nanaxlivy.com. Please quote Production Assistant in the email subject line.

We thank all applicant for their interest; however, only short-listed candidates will be contacted.